Date

Donor Name

Address

Dear *fill in name*,

Fill in organization name is a 501(c)(3) nonprofit organization who is devoted to making a difference in the community. We provide the highest quality programs that benefit all residents in our city and surrounding areas.

We ask that you consider supporting our cause. This year our campaign's goal is $ enter amount. Funds from the campaign will be used to expand and enhance our existing programs.

Your donation will be acknowledged in several ways. We will list you in our annual program book as well as on any promotional materials we produce. *Organization* relies on the support of generous donors such as you. Your donation will help ensure the success of our future.

We thank you for your consideration of our request, and look forward to hearing from you in the near future.

Sincerely,

Handwritten signature

Typed Name and Title